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- Employee Relations Legislation and its Administration, Joy Kramer, pp. 1-11;
- Conference Leadership and the Use of the Problem Analysis Method, Robert Risley, pp. 11-18.
- Selection and Orientation Problems; Employee Communication Problems, Edward Sargent, pp. 18-32.
- Determining Employee Attitudes, Douglas Williams, pp. 32-43.
- The Role of Counseling in Employee Relations, Temple Burling, pp. 43-49.
- Employee Training and Development for Job Improvement, John Brophy, pp. 49-60.
- The Impact on Employee of Wage Incentives and Fringe Benefits, Harlan Perrins, pp. 60-69.

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- Training as a Line Responsibility, Thomas Woaland, pp. 6-11.
- Executive Development, - Rare, Medium or Well-Done, Earl Brooks, pp. 11-19.

- The Value of Records and Reports in Planning Training, Salvator J. Ciciorelli, pp. 19-25.
- Industry's Stake in Company Programs of General Education, pp. 25-32.
- Training Man Power — A private and Governmental Resource, E.R. Chappell, pp. 32-38.
- Determining Training Needs (Workshops)
- Values and Limitations of Attitude and Opinion Survey, Edwin Harris, pp. 38-43.
- Performance Appraisals as Guides to Training Needs, Edwin Harris, pp. 43-45.
- Job and Position Analysis as a Basis for a Training Program, Felician Foltman, pp. 45-47.
- Program Development (Workshops).
- Orientation and Induction Training Programs, Carlton Dwight, pp. 47-51.
- The Training of Office and Secretarial Personnel, Edmund H. Plant, pp. 51-52.
- Selecting and Training Potential Supervisors, Cecil G. Garland, pp. 52-55.
- Training for Cost Reduction and Control, Edward J. Martin and Dwight K. Stall, pp. 55-57.
- Apprenticeship Training. The Key to a Skilled Labor Supply, Nelson J. Murback, pp. 57-59.
- Direct and Indirect Evaluation of the Results of Training, Felician F. Foltman, pp. 59-94.

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